



**THE SCHOOL DISTRICT OF
PALM BEACH COUNTY, FL**

**LAWRENCE J. LEON
CHIEF OF SCHOOL POLICE**

**MICHAEL J. BURKE
CHIEF OPERATING OFFICER**

SCHOOL POLICE DEPARTMENT
3300 FOREST HILL BOULEVARD, B-127
WEST PALM BEACH, FLORIDA 33406-5869

PHONE: 561-434-8435 / FAX: 561-434-8186

WWW.PALMBEACHSCHOOLS.ORG/SCHOOLPOLICE

February 10, 2014
Bulletin #P-14793-COO/SP

**Action By:
February 27, 2014**

Contact:

Braxton K. Davis, PX 41562

braxton.davis@palmbeachschools.org

TO: All Principals

FROM: Michael J. Burke, Chief Operating Officer *MJB*

SUBJECT: FLORIDA TORNADO DRILL

Please plan to participate in our District-wide Tornado Drill on Thursday, February 27, 2014.

The School Police Department will coordinate the drill with the Palm Beach County Department of Emergency Management. You will be receiving a black box message in the morning on Thursday, February 27, 2014. If you do not receive the black box message, please notify your Area Office. Upon completion of the drill, please enter the information into PeopleSoft (PB Tracking and Compliance). If you have any questions related to entering your information in PeopleSoft, please call the Risk & Benefits Management Department at 561-434-8176 (PX 48176).

Thank you for your attention to this matter. If you have any questions, please refer to the contact person noted above.

EWG/MJB/LJL:pvh

Approved: _____

[Signature]
E. Wayne Gent, Superintendent